



Meeting Notice of the Blaine County Recreation District Board of Directors

Date: Monday, February 28, 2022

Time: 3:00 – 5:00 p.m. Regular Session

Place: Community Campus Minnie Moore Room and virtually via Zoom

Agenda of the Regular Session of the Board of Directors

1. Review of Prior Meeting Minutes:
 - a. 1-24-2022 Regular Session (ACTION ITEM)
2. Finance Updates:
 - a. Recommendation from Board President to approve cash disbursements for January 2022 and authorize payment of bills and payroll for February 2022 when they become due. Consideration of approval of December 2021 credit card statement of Executive Director (ACTION ITEM).
 - b. Finance Report – Review and approve December 2021 financial statement (ACTION ITEM).
3. Old Business:
 - a. Covid-19 update (DISCUSSION).
 - b. Galena Lodge Concessionaire Update (DISCUSSION).
 - c. Strategic planning update (DISCUSSION).
4. New Business:
 - a. 2022 fee schedule update for Aquatic Programs and Summer Camp. (ACTION ITEM).
5. Department Updates (Please see written reports):
 - a. Development and Communications
 - b. Operations
 - c. Programs
 - d. Trails
 - e. Executive Director

Participation Information:

Topic: BCRD Board of Directors Regular Meeting

Time: Feb 28, 2022, 03:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86821200468?pwd=ZE1NdmNyQVdUcVhZbHoyRmE0QndwZz09>

Meeting ID: 868 2120 0468

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Find your local number: <https://us06web.zoom.us/j/86821200468?pwd=ZE1NdmNyQVdUcVhZbHoyRmE0QndwZz09>

Anyone needing special accommodations to participate in this meeting should contact the Blaine County Recreation District at (208) 578- 2273

BLAINE COUNTY RECREATION DISTRICT
Minutes for the Regular Session of the Board of Directors
Monday, January 24, 2022

Group: Blaine County Recreation District Board of Directors
Date: Monday, January 24, 2022
Time: 12:30PM to 3:30PM Regular Session
Place: Community Campus – Room 201

Present at meeting:

Board members: Mary Fauth, Mat Hall, Mark Mary (joined remotely)

BCRD staff: Mark Davidson, Joan Kino, Morgan Buckert, Eric Rector, Lindsey Larrivee, Mollie Santo

Guests: David Hegstrom, Ryan Rebischke, Sara Sheehy

Public Session – Regular Session of the Board of Directors (12:30-3:30 PM)

Call to order at 12:36 PM.

1. Review of Prior Meeting Minutes

11-17-2021 Regular Session (ACTION ITEM)

Mat Hall made a motion to approve the November session minutes. Mark Mary seconded. The motion passed unanimously.

12-20-2021 Regular Session (ACTION ITEM)

Mark Mary made a motion to approve the December session minutes. Mat Hall seconded. The motion passed unanimously.

2. Finance Updates

a. Recommendation from Board President to approve cash disbursements for November 2021 and December 2021 and authorize payment of bills and payroll for January 2022 when they become due. Consideration of approval of October and November 2021 credit card statement of Executive Director (ACTION ITEM)

Mat Hall made a motion to approve the financial report. Mark Mary seconded. The motion passed unanimously.

b. Finance Report – October – December 2021 financial statements (ACTION ITEM)

Mat Hall made a motion to approve the financial report. Mark Mary seconded. The motion passed unanimously.

3. Old Business

a. Wage review update (DISCUSSION)

Mark Davidson said we are performing a wage review of all levels in our organization, beginning with the first tier or lowest third. As the process moves up to the higher tiers, we will put it on future Board meeting agendas to discuss.

4. New Business

a. Review and approve annual FY 2020-2021 audit as presented by Harris and Co. (ACTION ITEM)

The auditors presented their report, providing an opinion on the financial statements of BCRD. Mary Fauth asked what causes the differences / variances in the pension liability. The auditors explained that the PERSI liability was overfunded. It's a defined benefit plan, based not on what you put in but what you're going to get out. Idaho has always been well-funded, but it was overfunded. It was not due to anything that BCRD did in the year. It is unlikely we'll ever see that again. Mark Mary made a motion to approve the 2021 Audit as presented. Mat Hal seconded. The motion passed unanimously.

b. Galena Lodge Concessionaire Process (ACTION ITEM)

The goal is to maintain a streamlined process and limit disruption in service to our customers. We decided on a timeline and discussed the requirements for a successful bid. Don and Erin have offered to speak with interested applicants. The announcement will go out via press release. A deadline extension to March 21, 2022 is possible depending on applicant request(s). A Concessionaire Hiring Committee was formed. Mat Hall made a motion to proceed as outlined in the January 24th memo with noted revisions. Mark Mary seconded. The motion passed unanimously.

c. Strategic planning update, review, and next steps with Will Northrop What-If-Concepts (DISCUSSION)

Will Northrup provided an overview of the process. Each Board member is paired up with a department director to collaborate on their respective planning tasks.

5. Department Updates (PLEASE SEE WRITTEN REPORTS):

a. Development and Communications

Ride the Rails is cancelled due to COVID and will be replaced with another (longer) activity.

b. Operations

c. Programs

d. Trails

e. Executive Director

Mary Fauth made a motion to adjourn the meeting. Mat Hall seconded. The motion passed unanimously. The meeting adjourned at 3:30 PM.

6. Executive Session per Idaho Statute 74-206(a)

BCRD Board President

Attest:

Mark Davidson, BCRD Executive Director

Blaine County Recreation District
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
0105 · Mountain West Bank-Checking	34,282.36
0110 · Mountain West-Imprest	558.98
0115 · Petty Cash	100.00
0120 · Cash On Hand	200.00
0140 · Savings-General Fund #980	1,303,480.83
0145 · Savings - WRT Fund #3178	444,764.18
0150 · Savings-Galena #1396	2,154,776.46
0160 · Savings-Harriman Trail #2273	175,207.69
0170 · Diversified Fund	398,205.01
0180 · Mtn West Bank-FLEX Acct	25,651.51
Total Checking/Savings	<u>4,537,227.02</u>
Accounts Receivable	
0205 · Accounts Receivable	65,785.63
0208 · Altru Credit Card Receivable	19,089.97
Total Accounts Receivable	<u>84,875.60</u>
Other Current Assets	
1499 · Undeposited Funds	6,181.99
Total Other Current Assets	<u>6,181.99</u>
Total Current Assets	<u>4,628,284.61</u>
Fixed Assets	
1110 · Property/Equip-Rec Dist	151,944.39
1120 · Property/Fixtures-Rec Dist	118,133.10
1130 · Aquatic-Property/Equipment	741,040.24
1140 · Aquatic-Furn/Fixtures	83,508.32
1150 · Aquatic-Design	54,951.06
1160 · Aquatic-Engineering	15,137.17
1170 · Aquatic-Construction	2,789,946.65
1180 · Aquatic-Landscape	36,703.72
1190 · Aquatic-Phase I	18,073.00
1220 · Storage Shed	8,207.00
1230 · Parks	128,625.94
1310 · WRT-Maintenance Equipment	2,266,645.25
1320 · WRT-Construction	6,198,552.05
1330 · WRT-Engineering	208,403.43
1340 · WRT-Land	308,258.54
1360 · Quigley Land	75,000.00
1410 · Galena Lodge	1,812,438.84
1420 · Galena Equipment	291,627.97
1510 · Community Campus Construction	666,747.00
1553 · Construction in Progress	684,301.00
1610 · HUB-Construction	183,089.00
1620 · HUB-Equipment	3,373.00
1700 · Accumulated Depreciation	<u>-7,629,833.63</u>
Total Fixed Assets	<u>9,214,873.04</u>
TOTAL ASSETS	<u><u>13,843,157.65</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	
2011 · Rent Payable	35,942.84
Total 2010 · Accounts Payable	<u>35,942.84</u>
Total Accounts Payable	35,942.84
Other Current Liabilities	
2120 · State Withholding Tax Payable	2,983.00
2125 · SUTA Payable	373.18
2161 · AFLAC Pre-tax Payable	332.80
2162 · AFLAC (After-tax) Payable	58.24
2185 · S. V. Co. Combo Pass Payable	

Blaine County Recreation District
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>
2185.01 · Combo Season Pass	1,160.00
Total 2185 · S. V. Co. Combo Pass Payable	1,160.00
2200 · Sales Tax Payable	7,177.91
2323 · Advanced Revenue-NVT/ Harriman	6,146.16
2329 · Advanced Revenue-Other Programs	
2329.03 · Advanced Rev Quigley Developmnt	217,241.45
Total 2329 · Advanced Revenue-Other Programs	217,241.45
2350 · Galena Adventure Camp Scholarsh	3,317.40
Total Other Current Liabilities	238,790.14
Total Current Liabilities	274,732.98
Total Liabilities	274,732.98
Equity	
3000 · Investment in Fixed Asset	9,214,873.04
3010 · Fund Balance	3,718,307.46
Net Income	635,244.17
Total Equity	13,568,424.67
TOTAL LIABILITIES & EQUITY	<u>13,843,157.65</u>

Blaine County Recreation District
All BCRD Income Statement vs. Budget
October through December 2021

	MTD				TOTAL			
	Dec 21	Budget	\$ Over Budget	% of Budget	Oct - Dec 21	Budget	\$ Over Budget	% of Budget
	Ordinary Income/Expense							
Income								
Property Tax								
4000 · Property Tax	148,713	55,985	92,728	266%	174,497	79,355	95,142	220%
Total Property Tax	148,713	55,985	92,728	266%	174,497	79,355	95,142	220%
Program Fees, Lessons								
4100 · Program Fees	9,127	9,369	-242	97%	9,698	13,999	-4,301	69%
4101 · Program Fees (non-taxable)	7,991	8,000	-9	100%	24,364	20,000	4,364	122%
4350 · Lessons	0	0	0	0%	0	0	0	0%
4360 · Class Fees	408	542	-134	75%	1,208	2,226	-1,018	54%
Total Program Fees, Lessons	17,526	17,911	-385	98%	35,269	36,225	-956	97%
Passes								
4305 · Combo Annual Pass	15,580	12,000	3,580	130%	132,572	58,000	74,572	229%
4310 · Annual Passes								
4310.01 · Adult Season Pass (083)	64,390	0	64,390	100%	546,475	0	546,475	100%
4310.02 · Dog Season Pass (083)	3,536	0	3,536	100%	40,976	0	40,976	100%
4310.03 · Snowshoe Season Pass (083)	2,294	0	2,294	100%	9,752	0	9,752	100%
4310 · Annual Passes - Other	1,809	82,475	-80,666	2%	4,340	535,425	-531,085	1%
Total 4310 · Annual Passes	72,029	82,475	-10,446	87%	601,542	535,425	66,117	112%
4320 · Day Passes								
4320.01 · Adult Day Pass (083)	12,220	0	12,220	100%	12,220	0	12,220	100%
4320.02 · Dog Day Pass (083)	477	0	477	100%	477	0	477	100%
4320.03 · Quigley Day Pass (086)	519	0	519	100%	519	0	519	100%
4320.04 · Snowshoe Day Pass (083)	351	0	351	100%	351	0	351	100%
4320 · Day Passes - Other	682	30,356	-29,674	2%	1,267	36,017	-34,750	4%
Total 4320 · Day Passes	14,249	30,356	-16,107	47%	14,834	36,017	-21,183	41%
4330 · Weekly Passes	8,759	8,000	759	109%	8,759	9,500	-741	92%
4335 · Month Pass	2,691	4,667	-1,976	58%	7,804	14,001	-6,197	56%
Total Passes	113,308	137,498	-24,190	82%	765,511	652,943	112,568	117%
Fundraising								
4700 · Fundrasing - Nordic Pins	6,800	5,000	1,800	136%	52,350	45,000	7,350	116%
4710 · Fundraising-Donations								
4710.01 · Galena Donation	132,305	0	132,305	100%	147,905	0	147,905	100%
4710.02 · NVT Donation	4,864	0	4,864	100%	36,367	0	36,367	100%
4710.03 · Harriman Trail Donation	250	0	250	100%	500	0	500	100%
4710.04 · WRT Donation	0	0	0	0%	100	0	100	100%
4710.05 · Quigley Trails Park Donation	100	0	100	100%	150	0	150	100%
4710 · Fundraising-Donations - Other	83,219	51,425	31,794	162%	123,208	98,175	25,033	125%
Total 4710 · Fundraising-Donations	220,738	51,425	169,313	429%	308,230	98,175	210,055	314%
4711 · Fundraising-Earmarked Donations	10,000	0	10,000	100%	10,000	150,000	-140,000	7%
4720 · Fundraising-Sponsorships	0	0	0	0%	0	9,500	-9,500	0%
4730 · Fundraising-Special Events	0	0	0	0%	0	0	0	0%
4740 · Fundraising-Grants	0	0	0	0%	0	0	0	0%
Total Fundraising	237,538	56,425	181,113	421%	370,580	302,675	67,905	122%
Other Revenue								
4200 · Facility Rental	75	595	-520	13%	1,451	965	486	150%
4201 · Facility Rental (non-taxable)	4,279	3,600	679	119%	4,279	3,600	679	119%
4210 · Equipment Rental	0	0	0	0%	0	0	0	0%
4220 · Special Events	0	10,000	-10,000	0%	0	10,000	-10,000	0%
4400 · Merchandise Sales	0	0	0	0%	98	0	98	100%
4410 · Food Sales	27	10	17	273%	66	30	36	219%
4500 · Miscellaneous	282	0	282	100%	337	0	337	100%
4900 · Interest Income	834	965	-131	86%	2,581	2,895	-314	89%
Total Other Revenue	5,497	15,170	-9,673	36%	8,813	17,490	-8,677	50%
Total Income	522,582	282,989	239,593	185%	1,354,669	1,088,688	265,981	124%
Cost of Goods Sold								
5010 · COS-Merchandise	3,781	0	3,781	100%	3,781	7,500	-3,719	50%
5020 · COS-Food	11	10	1	106%	11	5,020	-5,009	0%
Total COGS	3,792	10	3,782	37920%	3,792	12,520	-8,728	30%
Gross Profit	518,790	282,979	235,811	183%	1,350,877	1,076,168	274,709	126%
Expense								

Blaine County Recreation District
All BCRD Income Statement vs. Budget
October through December 2021

	MTD				TOTAL			
	Dec 21	Budget	\$ Over Budget	% of Budget	Oct - Dec 21	Budget	\$ Over Budget	% of Budget
	Payroll & Payroll Related							
Salaries								
6010 - Salaries	39,849	42,301	-2,452	94%	113,194	126,902	-13,708	89%
6011 - Salary Sick Leave	709	0	709	100%	978	0	978	100%
6012 - Salary Vacation Leave	3,949	0	3,949	100%	7,551	0	7,551	100%
Total Salaries	44,507	42,301	2,206	105%	121,723	126,902	-5,179	96%
Hourly								
6020 - Hourly Wages	36,857	42,339	-5,482	87%	104,209	127,018	-22,808	82%
6021 - Hourly Sick Leave	355	0	355	100%	1,842	0	1,842	100%
6022 - Hourly Vacation Leave	2,193	0	2,193	100%	5,805	0	5,805	100%
6030 - Overtime	180	3,000	-2,820	6%	544	3,000	-2,456	18%
Total Hourly	39,585	45,339	-5,755	87%	112,400	130,018	-17,618	86%
Seasonal								
6040 - Seasonal Payroll	14,748	10,252	4,496	144%	35,129	34,355	774	102%
6045 - Seasonal Overtime	112	0	112	100%	112	0	112	100%
Total Seasonal	14,860	10,252	4,608	145%	35,241	34,355	886	103%
Payroll Expenses								
6080 - Worker's Compensation	0	0	0	0%	0	0	0	0%
6110 - FICA	7,328	7,489	-162	98%	19,901	22,283	-2,382	89%
6120 - SUTA	106	979	-873	11%	314	2,911	-2,598	11%
6130 - PERSI	10,145	10,970	-825	92%	28,059	32,107	-4,049	87%
6140 - Health Insurance	7,274	10,310	-3,036	71%	20,956	30,931	-9,975	68%
6141 - HSA Company Contribution	1,043	0	1,043	100%	3,129	0	3,129	100%
6145 - Employee Benefits	240	288	-48	83%	736	864	-128	85%
Total Payroll Expenses	26,136	30,036	-3,900	87%	73,094	89,097	-16,003	82%
6050 - Bonuses	875	0	875	100%	875	0	875	100%
6070 - Employee Relations	114	2,875	-2,761	4%	114	3,585	-3,471	3%
6100 - Employee Sick Leave	0	0	0	0%	0	0	0	0%
Total Payroll & Payroll Related	126,077	130,802	-4,726	96%	343,447	383,955	-40,509	89%
Marketing								
7015 - Advertising-Design	390	1,650	-1,260	24%	810	2,060	-1,250	39%
7020 - Advertising-Production	459	920	-461	50%	459	3,240	-2,781	14%
7025 - Advertising-Distribution	0	550	-550	0%	0	1,013	-1,013	0%
7030 - Advertising-Placement	1,188	2,100	-912	57%	2,159	5,640	-3,481	38%
7035 - Advertising-Other	0	550	-550	0%	0	1,100	-1,100	0%
7222 - Fundraising Expense	4,587	2,300	2,287	199%	4,587	2,900	1,687	158%
7500 - Marketing	5,645	4,000	1,645	141%	5,665	12,000	-6,335	47%
7520 - Postage	6,357	6,210	147	102%	10,923	9,140	1,783	120%
7535 - Promotion	425	550	-125	77%	2,880	1,640	1,240	176%
Total Marketing	19,051	18,830	221	101%	27,482	38,733	-11,251	71%
Repair & Maintenance								
7410 - Repair/Maintenance - other	2,523	220	2,303	1147%	2,647	710	1,937	373%
7420 - Automobiles R/M								
7421.10 - Silverado - 2005	45	0	45	100%	45	0	45	100%
7421.13 - F550 - 2008 - RETIRED12/20/21	0	0	0	0%	21	0	21	100%
7421.16 - Ford F250 - 2008	150	0	150	100%	247	0	247	100%
7421.17 - Ford F150 - 2016	150	0	150	100%	223	0	223	100%
7421.18 - Dodge Ram 2500 - 2016	170	0	170	100%	170	0	170	100%
7421.19 - Dodge Journey - 2018	0	0	0	0%	0	0	0	0%
7420 - Automobiles R/M - Other	0	1,740	-1,740	0%	0	2,420	-2,420	0%
Total 7420 - Automobiles R/M	515	1,740	-1,225	30%	705	2,420	-1,715	29%
7430 - Buildings Repair/Maint	207	1,175	-968	18%	1,944	3,225	-1,281	60%
7440 - Equipment R/M								
7441.14 - Tool Cat-2015	0	0	0	0%	141	0	141	100%
7441.17 - 2021 Polaris Sportsman 850	77	0	77	100%	1,096	0	1,096	100%
7440 - Equipment R/M - Other	1,106	240	866	461%	1,998	2,200	-202	91%
Total 7440 - Equipment R/M	1,183	240	943	493%	3,235	2,200	1,035	147%
7450 - Grooming Equipment R/M								
7451.09 - 2011 PB100-(083)	80	0	80	100%	80	0	80	100%
7451.11 - 2017 PB100-NVT-(083)	0	0	0	0%	772	0	772	100%
7450 - Grooming Equipment R/M - Other	33	3,500	-3,467	1%	6,183	5,500	683	112%

Blaine County Recreation District
All BCRD Income Statement vs. Budget
October through December 2021

	MTD				TOTAL			
	Dec 21	Budget	\$ Over Budget	% of Budget	Oct - Dec 21	Budget	\$ Over Budget	% of Budget
	Total 7450 - Grooming Equipment R/M	113	3,500	-3,387	3%	7,034	5,500	1,534
7460 - Path Field Grounds Repair/Maint	1,037	1,120	-83	93%	3,514	3,870	-356	91%
7470 - Snowmobiles Repair/Maint	220	500	-280	44%	231	900	-669	26%
Total Repair & Maintenance	5,798	8,495	-2,697	68%	19,310	18,825	485	103%
Consulting / Legal								
7400 - Legal Fees	0	925	-925	0%	0	1,900	-1,900	0%
7530 - Professional & Consulting Fees	4,055	300	3,755	1352%	4,148	1,860	2,288	223%
Total Consulting / Legal	4,055	1,225	2,830	331%	4,148	3,760	388	110%
Rent								
7620 - Property Rent	8,024	16,917	-8,893	47%	44,359	52,957	-8,598	84%
Total Rent	8,024	16,917	-8,893	47%	44,359	52,957	-8,598	84%
Supplies								
7097 - Computer Supplies	201	25	176	805%	201	325	-124	62%
7510 - Office Supplies	120	470	-350	25%	307	1,480	-1,173	21%
7511 - Operating Supplies	81	690	-609	12%	379	1,445	-1,066	26%
7845 - Supplies - other	1,994	1,323	671	151%	4,809	3,869	940	124%
Total Supplies	2,396	2,508	-112	96%	5,696	7,119	-1,423	80%
Utilities								
7810 - Sanitation	1,048	1,345	-297	78%	2,378	3,085	-707	77%
7910 - Electric	345	955	-610	36%	1,294	2,010	-716	64%
7915 - Natural Gas	10	170	-160	6%	20	255	-235	8%
7920 - Water	1,636	270	1,366	606%	3,585	663	2,922	541%
7925 - Cable TV	94	94	0	100%	283	282	1	100%
7930 - Internet Connection	188	175	14	108%	564	379	185	149%
Total Utilities	3,321	3,009	313	110%	8,123	6,674	1,449	122%
Other Miscellaneous								
7005 - Accounting & Auditing Fees	9,000	13,000	-4,000	69%	9,000	13,000	-4,000	69%
7050 - Allocated Expenses	0	0	0	0%	0	0	0	0%
7055 - Amenities	0	0	0	0%	0	4,000	-4,000	0%
7060 - Automobile	0	110	-110	0%	0	130	-130	0%
7070 - Bank Charges/Financing	10	0	10	100%	120	0	120	100%
7085 - Cellular & Satellite Phones	564	922	-358	61%	1,141	2,089	-948	55%
7090 - Chemicals	0	0	0	0%	0	0	0	0%
7095 - Computer Services	8,472	12,476	-4,004	68%	18,820	26,823	-8,002	70%
7096 - Computer Software	3,896	4,079	-182	96%	4,447	7,550	-3,103	59%
7099 - Computer Hardware	70	0	70	100%	2,236	2,100	136	106%
7105 - Credit Card Fees	2,411	6,294	-3,883	38%	27,713	26,091	1,622	106%
7200 - Dues	150	0	150	100%	700	185	515	378%
7205 - Entertainment & Meals	133	75	58	177%	170	445	-275	38%
7209 - Equipment Purchase	529	0	529	100%	529	12,200	-11,671	4%
7223 - Furniture & Fixtures	56	0	56	100%	56	250	-194	22%
7225 - Gasoline, Diesel & Motor Oil	1,462	7,890	-6,428	19%	9,812	10,320	-508	95%
7230 - Insurance	0	0	0	0%	16,491	17,928	-1,438	92%
7250 - Janitorial Services	0	0	0	0%	0	0	0	0%
7255 - Laundry	0	45	-45	0%	0	135	-135	0%
7330 - Equipment Lease	60	64	-4	94%	180	128	52	141%
7405 - Licenses & Permits	0	5,500	-5,500	0%	225	12,750	-12,525	2%
7505 - Miscellaneous Exp	0	3,035	-3,035	0%	0	3,105	-3,105	0%
7515 - Penalties & Late Fees	0	0	0	0%	0	0	0	0%
7525 - Printing	44	100	-56	44%	44	100	-56	44%
7610 - Equipment Rent	100	760	-660	13%	330	1,270	-940	26%
7630 - Other Rent	90	195	-105	46%	270	495	-225	55%
7815 - Security	0	0	0	0%	162	0	162	100%
7823 - Signs	1,857	200	1,657	928%	3,458	4,400	-942	79%
7825 - Small Tools and Parts	816	300	516	272%	1,722	600	1,122	287%
7840 - Subscriptions	13	115	-102	11%	363	900	-537	40%
7850 - Telephone	145	309	-164	47%	290	658	-368	44%
7855 - Training	226	500	-274	45%	694	1,750	-1,056	40%
7860 - Travel	0	100	-100	0%	0	650	-650	0%
7865 - Uniforms	196	500	-304	39%	3,585	4,100	-515	87%
Total Other Miscellaneous	30,300	56,568	-26,268	54%	102,560	154,152	-51,592	67%

Blaine County Recreation District
All BCRD Income Statement vs. Budget
 October through December 2021

	MTD				TOTAL			
	Dec 21	Budget	\$ Over Budget	% of Budget	Oct - Dec 21	Budget	\$ Over Budget	% of Budget
	Total Expense	<u>199,021</u>	<u>238,354</u>	<u>-39,333</u>	<u>83%</u>	<u>555,126</u>	<u>666,175</u>	<u>-111,049</u>
Net Ordinary Income	<u>319,769</u>	<u>44,625</u>	<u>275,144</u>	<u>717%</u>	<u>795,751</u>	<u>409,993</u>	<u>385,758</u>	<u>194%</u>
Other Income/Expense								
Other Expense								
9010 - Capital Expenditures	<u>39,697</u>	<u>50,000</u>	<u>-10,303</u>	<u>79%</u>	<u>160,507</u>	<u>387,000</u>	<u>-226,493</u>	<u>41%</u>
Total Other Expense	<u>39,697</u>	<u>50,000</u>	<u>-10,303</u>	<u>79%</u>	<u>160,507</u>	<u>387,000</u>	<u>-226,493</u>	<u>41%</u>
Net Other Income	<u>-39,697</u>	<u>-50,000</u>	<u>10,303</u>	<u>79%</u>	<u>-160,507</u>	<u>-387,000</u>	<u>226,493</u>	<u>41%</u>
Net Income	<u>280,072</u>	<u>-5,375</u>	<u>285,447</u>	<u>-5210%</u>	<u>635,244</u>	<u>22,993</u>	<u>612,251</u>	<u>2763%</u>

BCRD Financial Dashboard Summary
Financial Review Period - December 2021

Legend

	Behind plan or trend
	Close to plan or trend
	Ahead of plan or trend

Total BCRD Income Statement	MTD to Budget		YTD to Budget		Year on Year	
	Variance	Status	Variance	Status	Variance	Status
Dec-21						
Total Revenue	239,593		265,981		41,429	
COGS	3,782		-8,728		-778	
Operating Expenses	-39,333		-111,049		14,293	
Capital Expenditures	-10,303		-226,493		-55,502	
Net income	285,447		612,251		83,416	

Total BCRD Income Statement Categories	MTD to Budget		YTD to Budget		Year on Year	
	Variance	Status	Variance	Status	Variance	Status
Dec-21						
Property Tax	92,728		95,142		85,513	
Program Fees + Passes	-385		-956		14,952	
Fundraising	-24,190		112,568		-27,426	
Other Revenue	181,113		67,905		-26,417	
Total Revenue	-9,673		-8,677		-5,194	
Total Revenue	239,593		265,981		41,429	
Cost of Goods Sold	3,782		-8,728		-778	
Wages & Benefits	-4,726		-40,509		11,184	
Marketing	221		-11,251		-414	
Repair & Maintenance	-2,697		485		3,990	
Consulting/Legal	2,830		388		3,074	
Rent	-8,893		-8,598		2,343	
Supplies	-112		-1,423		969	
Utilities	313		1,449		-2,362	
Other	-26,268		-51,592		-4,491	
Capex	-10,303		-226,493		-55,502	
Total Expenses	-45,854		-346,270		-41,987	

Key Metrics	MTD to Budget		YTD to Budget		Year on Year	
	Variance	Status	Variance	Status	Variance	Status
Dec-21						
League fees	1,203		303		3,352	
Aquatics fees	0		0		0	
Aquatics passes	0		0		0	
Fitworks classes	-134		-1,018		472	
Fitworks passes	-2,316		-7,033		2,178	
NVT Season passes	-6,201		141,775		-3,243	
NVT day passes	-16,433		-21,433		-22,536	
Rental Revenue	160		1,165		358	
Operational Fundraising	171,113		207,905		-33,408	
Earmarked Fundraising	10,000		-140,000		6,992	
Gas (Expense)	-6,428		-508		1,741	

Net Income by Major Department	MTD to Budget		YTD to Budget		Year on Year	
	Variance	Status	Variance	Status	Variance	Status
Dec-21						
Tax Related Recreation	172,608		276,694		132,232	
G&A	160,379		217,812		159,031	
BCRD@CC (Programs)	29,755		49,727		-3,149	
Aquatics	-767		256		-16,155	
Tax Trails (WRT)	-16,759		8,899		-7,495	
GNVT	112,839		335,557		-48,816	

Total BCRD Income Statement	MTD to Budget		YTD to Budget		Year on Year	
	Variance	Status	Variance	Status	Variance	Status
Jan-22 Preliminary						
Total Revenue	-46,601		219,380		24,337	
COGS	0		-8,728		-778	
Operating Expenses	-2,460		-113,508		21,504	
Capital Expenditures	0		-226,493		-55,502	
Net income	-44,142		568,110		59,112	

To: BCRD Board of Directors
 From: Mollie Santo, Director of Programs
 Date: February 22, 2022
 Re: Summer Program Fee Schedule



Each year BCRD assesses the fee structure for summer programs. Due to the closure of the Aquatic center for the 2020 season and the uncertainty and challenges that COVID brought summer programming in 2020 and 2021, aquatic and summer camp fees have remained unchanged since 2019. This coming season BCRD staff are proposing modest increases for all Aquatic pass fees, swim school and summer camp sessions as shown in the fee schedule below. The proposed fees will contribute to operational and administrative costs associated with staffing, maintaining, and running two pools at the aquatic center and increased staffing needs, salaries, and outings for our summer camp program.

The BCRD will be offering additional scholarship opportunities to offset the increase in fees for both swim school and summer camp.

Aquatics Seasons Passes and Swim School	2021	2022	Increase
Aquatics Family Season Pass	\$183	\$192	4.92%
Aquatics Family Season Pass (Early Bird)	\$154	\$161	4.55%
Aquatics Adult Season Pass	\$94	\$98	4.26%
Aquatics Adult Season Pass (Early Bird)	\$80	\$84	4.38%
Aquatics Child Season Pass	\$78	\$81	3.85%
Aquatics Child Season Pass (Early Bird)	\$66	\$69	4.55%
Aquatics Senior Season Pass	\$78	\$81	3.85%
Aquatics Senior Season Pass (Early Bird)	\$66	\$69	4.55%
Aquarobics Season Pass	\$115	\$120	4.35%
Aquarobics Senior Season Pass	\$93	\$97	4.3%
Swim School Session	\$42	\$44	4.76%
Summer Camp	2021	2022	Increase
Summer Camp Weekly	\$150	\$155	3.2 %

ACTION: BCRD staff recommend the Board approve the aquatic’s season pass, swim school, and summer camp fee schedule for 2022 summer programming.

BCRD Department Updates

Executive Director Update

This past month BCRD staff have continued to deliver programs and services to our community. Everything from the Wood River Trails Challenge to ensuring our patrons and members are supported to youth programs we provide opportunities for all to enjoy the benefits of an active life.

We are still face staffing challenges and we anticipate some difficulty as we look ahead to hiring for the summer. We are continuing to evaluate wages and benefits to ensure BCRD's employee's compensation is fair and equitable. As a result of this we have made a market adjustment for the most junior staff at the BCRD by adjusting the beginning hourly rate to \$13/hour. This will have immediate impact to HUB/Summer camp counselors, Front Desk staff, and 1st year lifeguards. This has been well received and will help reduce staff attrition. We will continue our wage review for the entire BCRD in the coming months and will be working closely with the Board as further adjustments become clear.

I participated in two panel discussions this past month one hosted by the Wood River Women's Foundation and the other by Idaho Conservation League. The WR Women's Foundation held their annual State of the Valley Forum bringing together community leaders representing education, environment, housing, and recreation. The panel was asked to provide their perspectives on maintaining community values while balancing growth. There was a lot of good information provided and opportunities for panel discussion and audience interaction. The Idaho Conservation League hosted a winter wildlife webinar with representatives from the BLM, ID Fish and Game, ICL, and me. This webinar was intended to educate community members to better understand how recreational activities may impact wintering wildlife and what we can do to minimize impacts. This discussion also focused on the wildlife MOU signed by agencies, municipalities, the county, and BCRD. These were both good opportunities to promote the BCRD in what we are doing throughout the community.

Fundraising and Communications Update

Large gifts in the last month include:

Goldman Sachs Gives	\$2,500.00
Charles Engelhard Foundation	\$10,000.00
Tim & Mary Ann Hogan	\$1000.00
Michael Lofino	\$1,000.00
Anonymous	\$25,000.00
Rixon Cronin Fund	\$10,000.00

The Wood River Trail Challenge has over 200 signups with over 100 people completing the challenge with a little more than a week left. This event has gotten great coverage, especially on social media.

StoryWalk was installed in partnership with the Hailey Public Library and The Community Library on the Wood River Trail in Woodside and between 6th Street and Wood River Drive in Ketchum. This event is also seeing significant traffic. The next StoryWalk is planned for May 11, which will coincide with Bike to Work/School Day.

The BCRD Annual Report will be sent out in April.

Operations Update

Closures

FitWorks/Admin/Gym were closed President's Day in February. No holiday closures in March. FitWorks/Admin/Gym are open during BCSD spring break.

Front Desk

Interviewed candidates for Front Desk Manager position, hiring TBD.

FitWorks

We are allowing people to remove their masks while exerting themselves in FitWorks and the gymnasium.

Gymnasium

Mollie has been coordinating the recent gym and studio rental requests. We are using a written agreement that Mark had our attorney review to facilitate these rentals, so far it is working well.

COVID-19

We continue to supply masks for patrons and ask them to maintain physical distance while in our facility. Most members who visit regularly are well-versed in what to expect and the protocols are well-managed in our administrative and FitWorks areas. The gymnasium remains challenging when we have mask mandates in place due to high levels of Covid. Our front desk staff do their best to encourage patrons to take precautions while using the gymnasium space.

Community Campus Building

A facilities repair and maintenance assessment was recently completed by the BCSD for all of their facilities including the CCB. We downloaded a copy from the BCSD website to review. We were not formally solicited for input on the assessment as it relates to needed repairs affecting BCRD areas in the CCB. I have highlighted issues in the HUB and FitWorks showers that are pressing to the CCB building coordinator and other BCSD staff. Areas of concern for us include some safety and building issues in the HUB room and outdoor play area. We have articulated our priorities but unfortunately were not given an opportunity to meaningfully provide our input. Mark is trying to schedule a meeting with the BCSD superintendent to discuss infrastructure needs at the CCB from our perspective as well as other opportunities to partner.

Programs Update

The BCRD hosted a casual full moon event at Quigley on February 16th. We estimate that close to 80 people cycled through the event at various times.

Preparation for all spring and summer programming is underway. BCRD staff are actively recruiting for all seasonal positions Employment. We have sent notifications out via e-mail, the BCRD newsletter and Peach Jar as well as hanging posters in Hailey and Bellevue. We are also looking into expanded recruitment strategies in the coming weeks.

Youth Sports:

The 2022 basketball season has been successful and wraps up on March 10th. The 3x3 format was a hit and will likely continue in the future, regardless of Covid. Spring sport registration Opens March 16th. Track and field practices will run from April 11th-May 5th, culminating with the track meet in Carey on May 7th. The Spring Ball season for Baseball and Softball is April 18th-May 26th. The T-ball season is one week shorter and starts on April 26th. The age ranges and groups for spring ball have been modified to match the rest of our youth programming, starting with kindergarten rather than age 5.

Aquatics:

Summer 2022 hiring efforts are underway and the outcome will have a large impact on what the final pool schedule will look like. With a full staff, the schedule will provide more lap swim time and additional "family friendly" open swim times than previous years. Dominic has been working closely with a Boise company on quotes for shade structures that would enable us to shade large portions on the poolside lawn. Early season passes, swim school and swim team registration will open April 20th.

Ellie will be assisting Dominic with lifeguard training on May 14th and 15th and 21st and 22nd.

HUB/ Summer Camp:

The HUB after school program continues to hit capacity each month. BCRD staff has been actively encouraging participants to register early and has nearly eliminated the ongoing issue of unregistered children arriving at the HUB.

Details for summer camp have been finalized and registration will open on March 9th. Summer camp dates are June 6th – August 19th with a camp closure on July 4th.

With the help of a generous donation, Kellee is in the process of purchasing a variety of imaginative play props as well as additional yard games and sports equipment.

Trails and Facilities

Galena/NVT:

The skiing up North is still good, the lodge was busy over the President's Day holiday weekend. The snowpack is holding up but like everywhere we need more!

Lake Creek:

Skiing well and still in good shape.

WRT:

The trail itself is skiing well but the road crossings and warm spots are starting to really show the dirt especially in the towns. The story walk is out on the trail.

Quigley:

Quigley remains to be some of the best skiing we have! Also it is the busiest day to day!

Equipment:

All in all, were doing well. Always something to chase and work on. When it's this hard the snowcat's have to work much harder and get raddled around.